



15728 Main Street Mill Creek, Washington 98012

Important Notice - You may also need a permit from the City of Mill Creek

In addition to approval from your Homeowners Association, you may also need a permit from the City of Mill Creek. Typical projects that require a City permit include tree removal, replacing your roof, building a fence, deck, or other small structure, and additions or remodels to your home or garage. Failure to obtain a permit prior to starting work may result in a fine and/or additional penalties. Please review the following information to determine if you may need a City permit.

Right-of-Way Use Permit

The City of Mill Creek requires a Right-of-Way Use Permit if your project includes certain activities and work in the public right-of-way, or if large equipment, trucks or dumpsters! containers are going to be used. The purpose of the permit is to protect the public's investment that has been made in the public improvements (roadway, sidewalk, curbing, etc.) and ensure that proper traffic control is provided to protect vehicles and pedestrians from being injured in the work zone and to maintain emergency service access. Right-of-Way Use Permits are usually required for building additions, tree removal, or landscaping work, and other construction activities. The cost of the Right-of-Way Use Permit is \$50 and the City also collects a minimum of a \$250 damage deposit to ensure damage to the right-of-way is properly repaired.

Your activity will likely require a Right-of-Way permit if the following will occur during your project: 1) If any portion of the sidewalk or the travel lane portion of the roadway will have to be closed to allow the work to be completed. 2) If your activities will require the placement or storage on the sidewalk or in the street of any materials or equipment.

Tree Removal Permits

A City of Mill Creek Tree Removal Permit is required to remove any native tree that is six inches or larger in diameter measured at breast height. The cost of a Tree Removal Permit is \$50. The \$50 is refundable if the tree being removed is dead or diseased as determined by an arborist. The City permit must be issued prior to removal.

Building Permits

A City of Mill Creek Building Permit is required to construct decks over 30 inches above grade, fences over 42 inches in height, re-roofs, buildings!structures over 200 square feet, and additions. Interior remodels may also require a building permit. Please note that structures that do not need a building permit (such as a storage shed less than 200 square feet in size) still must meet minimum City of Mill Creek property line setback requirements, usually five feet.

Please contact the City of Mill Creek at (425) 745-1891 to determine if a permit is required before beginning your project.
