

# MILL CREEK COMMUNITY ASSOCIATION NOXIOUS WEED COMMITTEE CHARTER

Pursuant to Article VIII, Section 8.2, of the MCCA Bylaws, the Board of Directors authorizes a standing Noxious Weed Committee (NWC). The Committee's purpose is to assist the Board of Directors in conjunction with the Maintenance and Engineering Committee in removal of invasive and noxious weeds within the areas of the MCCA.

## Committee Responsibilities

- 1 Educate residents on identification and control of invasive and noxious weeds through an email contact list of interested volunteers, articles within the Millstream newsletter and local newspapers, coordination with other MCCA committees, and ongoing NWC cleanups of areas approved by the Board of Directors.
- 2 Identify areas appropriate for cleanup and receive approval from the Board of Directors in conjunction with the Maintenance and Engineering Committee.
- 3 Establish dates/times for work party cleanups of identified areas, announcing such through email contact list, an MCCA email bulletin and signage at mailboxes within the targeted subdivision. Coordinate with the Maintenance and Engineering Committee on disposal of debris.
- 4 Develop plans to maintain cleared areas in conjunction with the Board of Directors and the Maintenance and Engineering Committee: sheet mulching and/or planting of native plants.
- 5 Source materials to be donated: tools, cardboard, wood chips, native plants.
- 6 Maintain a record of all Committee actions in the form of monthly meeting minutes provided to the Board of Directors. Provide verbal reports to the Board by the Committee chairperson or his designee at the monthly Board meetings when necessary.

## Committee Personnel

- 1 Maintain a committee of three to eight regular members for input on committee actions and outreach for volunteers, continued committee education, consultancy from experts and donations of source materials. Committee members shall comply with all Covenants and Board approved policies.
- 2 Determine work party cleanup protocol, to include: signing in/out, safety talk, goal to be achieved, recordkeeping through before and after pictures along with the number of "trees saved," signage with information of next work party cleanup.